

January 25, 2012

Members Present: Leighton Price, Chris Pratt, Dick Quintal & Bill Driscoll

Members Absent: Alan Zanotti, Charlie Bletzer & Donna Fernandes

7:00 pm Call to Order and Public Comment—

There is no public comment at this time.

7:00 pm Board discussion on Michele McCarthy's employment contract—

The Board reviews the details of Michele's employment contract, fixes typos, and debates the length of her term. Ms. Pratt will attach the job description.

Mr. Driscoll motions and Mr. Quintal seconds to offer Ms. McCarthy a one-year contract, with a two-year renewal term

Passed | 4-0-0

7:41 pm Update from Mr. Price on Hearing Appeals Officer John Lundborn—

On January 16th, attorney Marzelli advised that discussions and voting regarding Mr. Lundborn's situation were not handled properly and that, in a public meeting, the Board should re-vote actions that had been taken in Executive Session. Mr. Price noted that Mr. Lundborn's status was discussed in Executive Session with the intent of protecting his privacy, but we now find that Open Meeting Law requires following different procedures when addressing such matters. In one Executive Session the Board directed Ms. Pratt to confer with attorney Marzelli and to have him take appropriate action, and, in a later Executive Session the Board voted its support of attorney Marzelli's letter to Mr. Lundborn placing him on temporary administrative leave pending the outcome of his situation. Specifically, the Board needs to publicly ratify its support of the action stated in attorney Marzelli's letter to Mr. Lundborn.

Mr. Driscoll motions and Mr. Quintal seconds to ratify the action taken by Attorney Marzelli in the letter he sent to Mr. Lundborn stating that the Board is placing him on temporary administrative leave pending the outcome of his situation.

Passed | 4-0-0

7:42 pm Michele McCarthy Contract (revisited)—

The Board voted previously to accept the terms of Michele's contract but they did not vote to have Ms. Pratt make the changes, attach the job description and for Mr. Price to sign it.

Mr. Driscoll motions and Mr. Quintal seconds to authorize Ms. Pratt to change the contract as discussed, and for Mr. Price to sign it

Passed | 4-0-0

7:49 pm Update on One Park Place—

The Town Manager sent a letter to Ed Conroy regarding ownership of parking spaces at One Park Place. Mr. Price does not have a copy of the letter but he will share the document when he receives it.

7:50 pm Digital/ITS Purchase Order—

Ms. Pratt will generate purchase order for the new meters. Mr. Quintal will store them at his warehouse, at no charge, until we are ready for install.

7:55 pm New Office Furniture—

PGDC is purchasing office furniture from Lisa Santos for \$500.00 and we need to arrange pickup. Mr. Quintal offers to let us borrow his van and two men, as long as we pay his staff for their services.

7:56 pm Maintenance Issues at 17R-23R Court St—

There is a mold problem in the ceiling of the office next door to Mr. Burke's, and a cleanup crew is there trying to fix the problem. The Board suggests that this is a health risk and that we should pursue a reduction in rent and look for new rental space. Mr. Price has already contacted a realtor.

8:04 pm Ms. Pratt motions and Mr. Driscoll seconds to adjourn

Passed | 4-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary